



Respite Voucher Program 2019-2020

Frequently Asked Questions

1. Who can apply?
Unpaid caregivers living with their loved one and providing care around the clock. Funds are targeted at certain populations; others may be approved if funds are available.
2. What are target populations?
Caregivers seeking educational respite
DDD members eligible for “targeted support coordination”
American Indian families
Hispanic/Latino families where the care receiver has dementia or Alzheimer’s disease
Caregivers living in rural areas and cannot access an adult day health center
3. Will these funds need to be reported on a 1099 as earned income?
No
4. How long will it take from submission of an application to get approval for the funding?
About two weeks.
5. How will I be notified of approval?
By mail or e-mail (if available).
6. How is the application submitted?
Arizona Caregiver Coalition, P.O. Box 21623, Phoenix, AZ 85036
Or: E-mail: Info@AZrespite.org
7. Are there other requirements?
A brief telephone interview about caregiver burden. You must send a copy of caregiver’s photo ID and care recipient’s photo ID (photo ID not needed for care recipients eligible for DDD support coordination).
8. How will the money be delivered (check or cash) and to whom will it be payable?
A check will be sent payable to the caregiver. Typically, checks will be mailed once a month.
9. How do I request the check?
Send a completed timesheet with signatures and copy of photo ID of respite worker. If you use an agency, send a copy of the invoice on letterhead.
10. Can I use the money for another purpose?
No. These funds must be used for the purpose intended. For the primary caregiver to receive a respite break by a neighbor, friend or professional agency.
11. Will I get the entire \$300 all at once?



Arizona Caregiver Coalition

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Reimbursement is based on a timesheet signed by the respite provider. Hourly rates should be aligned with industry standards, typically ranging from \$12 or \$15 per hour for a friend or neighbor to \$25 or \$30 per hour for an agency. For this program, you must pay at least \$12 an hour, which is the Arizona minimum wage.

12. Who can provide the Respite?

The provider can be a friend, a neighbor or a professional caregiver. The respite provider must be over 18 and cannot be living with the care recipient.

The provider may also be a family member, but not the spouse, child, parent, guardian, or any family member that lives with the care receiver.

13. Does the respite provider have to be licensed or be a DDD or AHCCCS certified agency?

No

14. If I use the voucher once, how long before I can apply for additional funding?

You can re-apply one time, after three months. Funds from the first voucher must be used up before re-applying. If a small amount is left over (maximum \$50), the family can re-apply and carry over the remaining funds.