



Arizona Lifespan Respite Grant

Notice of Funding Opportunity

The Arizona Caregiver Coalition (ACC) is a 501(c)(3) tax exempt non-profit registered in the State of Arizona. Our mission is to help family caregivers in Arizona find resources and support, in collaboration with the Arizona Department of Economic Security (ADES) and the Arizona Respite Network. This opportunity is being offered through the Arizona Lifespan Respite Grant awarded to the ADES, Division of Aging and Adult Services, from the Administration for Community Living (ACL).

Community-based organizations in Arizona are invited to apply for mini-grants ranging from \$500 - \$3500 to offer caregiver respite.

Notice of Funding Opportunity Issue Date: June 1, 2021, applications are accepted on a rolling basis while funds are available but no later than January 20, 2023.

Send completed applications and questions to: Jutta Ulrich at the Arizona Caregiver Coalition. Email: Jutta@azcaregiver.org.

Purpose: The goal of this opportunity is to provide funding that will allow community-based organizations (CBOs) the ability to provide their services at no cost or low cost to families across the state with diverse respite needs. These programs are for family caregivers that are supporting a family member of any age (children and adults) with any condition, targeting families not already receiving respite from ALTCS, the VA, or other public programs.

This opportunity is to expand, increase, and/or to develop and implement respite care services or establish a new respite program for community-based organizations. CBOs are encouraged to apply for the ability to offer respite at a special one-time or repeating event. We encourage programs that will offer respite on an ongoing in-home respite basis or events that repeat, especially to families not able to access public (governmental) respite services.

Direct respite services can be typical in-home models or a variety of innovative out-of-home models including hosting special respite events such as evenings out or Saturday off programs. Other examples include providing respite for loved ones of family caregivers who attend support groups at your location or need occasional overnight respite. Funds are to provide short, temporary or intermittent breaks from caregiving. Respite does not include full-time breaks that allow someone to work.

Who is eligible to apply? Public agencies, faith-based organizations and 501(c) 3 nonprofit organizations that are serving those residing in Arizona of any age with special needs and /or chronic or terminal illnesses are eligible to apply. For-profit organizations will be considered on a case-by-case basis. All applicants must have been in operation for at least 12 months.

Anticipated Project Period: June 1, 2021 – June 30, 2023



Reporting Requirements:

A final report is due within 30 days of the end of the project. Projects lasting longer than 3 months, submit a progress report four months from date of award and in three-month intervals thereafter. The final report will include a description of the respite program and how grant funds contributed to the implementation of respite care services, documentation of actual respite hours provided and the number of people/family caregivers served. We encourage you to take photos and share them with us; be sure to ask participants to sign a waiver form.

Fiscal Reporting: Invoices may be submitted on a monthly basis or at the end of the project, but no later than 30 days after the event. An organization may request 50% of funding in advance with submission of a detailed plan for the respite activities. All invoices must include all cost data and claims for reimbursement, including receipts. For projects in 2023, the final invoice must be submitted no later than May 30, 2023.

Stipulations:

1. Applications may be for community-based respite programs, including overnight and weekend options, camps and retreats.
2. Services must be provided to eligible individuals without regard to race, color, religion, gender, national origin, partisan affiliation, or sexual orientation.
3. The respite programs shall provide respite services that allow family caregivers to have a break from caregiving at no or low cost to the caregiver, targeting families not already receiving respite from public services such as ALTCS, VA or Older Americans Act funding.
4. Funds will be paid on a reimbursement basis, after invoice is submitted. The invoice shall be based on actual costs incurred. An organization may request 50% of funding in advance with submission of a detailed plan for the respite activities.
5. For ongoing/repeated respite events lasting more than three months, grantees may be asked for a progress report and/or a check-in call or visit with the ACC.
6. Grantees must agree to complete grant awarded projects within the time period specified in the application. Projects including ongoing/repeated respite should utilize funds within 12 months from the date of the award, but no later than May 31st, 2023.
7. Funds may be used for food and beverages if directly related to respite event, e.g. for respite participant and staff or volunteers providing respite.
8. Applicants must not sub-contract for the development of programs, although use of consultants and qualified staff is permitted.

Number of Grants to be awarded: It is anticipated that 5 to 10 one-time grants will be awarded in the amount of \$500 to \$3,500 each. Funds for this initiative are provided by a grant from the Administration on Community Living. Successful applicants will be notified within 6 to 8 weeks from date of application receipt.



Requirements for Proposal:

- Application, including project or event description, including staffing and location, and a budget. Please note: There is no match requirement.
- Current copy of your entity's W9 in addition to the following: proof of insurance; proof of non-profit status if applicable; 990 or audited / reviewed statement showing that the organization has been in operation at least one year; any relevant certifications.

Selection Process: A committee of Arizona Lifespan Respite Network members will score applications.